

Job Title:	Dining Hall Steward	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	Operations	Salary Level:	Based upon current salary chart
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Food Service Director	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

Work with campers, staff and the food service staff or provider to ensure meals and other services are delivered properly at the correct time. Manage the serving aspects of the dining hall and food service. Ensure cleanliness of the entire dining hall complex.

Job Description

ROLE AND RESPONSIBILITIES

- Train and supervise all camper and staff “kapers” in their duties at mealtimes.
- Maintain cleanliness in the dining hall facility including the dining room, deck seating area, restrooms, Gilwell Hall, loft and exterior. Ensure proper sanitation and disinfecting practices are used.
- Instruct staff and Kapers in cleaning the dining room area. Clean the restrooms between each meal.
- Assign units to tables on Sunday in advance of the first meal.
- Maintain paper goods, dining ware, condiments, drinks to include coffee, and food supply for each serving line or other designated areas during meals.
- Inform food service staff when food quantities are low.
- Monitor camper behavior during meals.
- Direct campers and staff with special diets to the correct food service staff member or serving line to obtain their meal.
- Start preparing for meal service a minimum of 60 minutes prior to each meal to set up and stay until the dining hall is completely clean and sanitized after each meal to also include the restrooms.
- Promote practices that seek to reduce waste and recycle.
- Assist in the set up and take down of all camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- More training may be required as determined by Camp Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must have a basic understanding of food types, food measurements and serving sizes.
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be 18 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America
- Must have reliable transportation to and from the work site at assigned days and times in an area without public transportation or ride-share service.

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- None