

Job Title:	Health Aide	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	Operations	Salary Level:	Based upon current salary chart
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Health Officer	Certifications Req:	Yes
Will Certify Applicant?:	Most, but not all certifications	Driving Required?	Yes

Job Summary

Oversee and address the health and safety needs of the assigned camp. Treat campers and staff with trained-level and delegated skill, dispense medications. Work with the Camp Director to resolve unsafe conditions and actions within the camp.

Job Description

ROLE AND RESPONSIBILITIES

- Oversee and provide limited health care (as outlined in Standing Orders provided by the Council Medical Director) that meets the needs of campers and staff.
- Ensure good conditions within the camp that relate to health, safety, sanitation and housekeeping.
- Maintain a daily sick and injury log through CampDoc. Using the features, notify parents of youth visiting the health lodge.
- Organize and conduct the “Medical Re-Check” before campers begin camp activities. Review medical forms submitted 10-days in advance to ensure completeness.
- Maintain first aid kits and safety supplies in medical lodge and around camp. Restock as needed.
- Maintain the cleanliness and proper function of the medical lodge and medical vehicle(s).
- Work with the Health Officer to coordinate off-site treatment for those that need it.
- Notify the Health Officer immediately when a medical situation is likely to require an advanced form of care.
- Establish a good relationship with campers, leaders and staff.
- Respond to camp emergencies. Provide medical care as needed.
- May assist in monitoring the health email inbox, health phone and camp radio system.
- Communicate with campers, parents, other staff and stakeholders through email, phone and application resources.
- Participate in camp-wide activities, when time allows.
- Assist in the set up and take down of all camp facilities. Assist with the cleaning of all camp areas including restrooms and showers.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS REQUIRED

- First Aid and CPR or higher medical certification (NOT provided by Council)
- Medication Administration if employee is not an EMT (Provided by the Council)
- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- More training may be required as determined by Camp Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to respond effectively to camp and trail emergencies in various weather conditions
- Must have ability to move camp property in various weather conditions
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be 18 years of age or older
- Valid Driver's License and History Insurable by Insurance Company
- Must meet State of Colorado requirements for this position.
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America
- Must have reliable transportation to and from the work site at assigned days and times in an area without public transportation or ride-share service.

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- None